

CONFIDENTIAL: TRUSTEES

CORCORAN GALLERY OF ART

CORCORAN SCHOOL OF ART

SEPTEMBER/OCTOBER 1973
MONTHLY REPORTS

Director/Dean's Report

Gallery: Curatorial
Registrar
Education
Special Education
Membership
Admissions
Maintenance/Security
Gallery Shop
Public Relations
Events
Finance
Conservation
School: Assistant Dean/Academic Studies
Registrar

Note: The two monthly reports will
accumulate over the year to become
the basis for the annual report.

CORCORAN REPORT

The first two months of the 1973/74 year have been extremely active in both the Gallery and the School.

In order to restore public confidence in the Corcoran and bring back credibility to the institution an extremely active and varied exhibition program was presented this Fall. During the first two months of the year twelve exhibitions were presented. The opening on September 14 was an outstanding success with over 2500 people attending. The group included 200 Belgians who had flown over from Antwerp, members of the diplomatic corps, and many diverse groups from the community. (The opening events were enhanced by receptions at the Belgium Embassy.) The evening proved that the Corcoran was very much alive indeed.

In October a member's preview took place on Wednesday the 24th, with a preceeding reception at the German Embassy in honor of Kurt Kranz. Approximately 750 people attended the opening at the Corcoran.

The exhibitions have been diverse and of quality. The program has been one of financial expediency with certain exhibitions being free and others being mounted at minimum cost. Nevertheless, such exhibitions as the Golden Age of Antwerp, the paintings of Leon Berkowitz, and the prints of Joan Miro have been of major importance. The Golden Age of Antwerp and the Kurt Kranz were Smithsonian exhibitions with their inaugural openings taking place at the Corcoran before extensive tours of America. The paintings of Leon Berkowitz was an exhibition in conjunction with the Everson Museum in Syracuse, New York where the exhibition will be shown in February 1974. All the exhibitions were fully documented in the monthly calendar and many with catalogues. In fact the calendars continue to be a source of information as well as a visual delight. All activities and events of the Corcoran are fully reported in the monthly calendars.

During the summer months renovation took place in the Gallery which was completed in September. Most important was the remodeling of galleries in the upper atrium. The Director felt that no real attempt had been made to integrate the Clark wing with the original part of the building. By installing two walls where previously doors had existed not only did galleries function better but they looked better as well. Most important of all, the remodeling allowed for an improved reinstallation of the permanent collection of American paintings, along with a much improved gallery space for temporary exhibitions.

Along with the remodeling and renovation, consideration continues to be given to the future exhibition policy and programs of the Gallery. The Committee on Works of Art is studying the exhibition policy along with acquisition policy. The Director and the Curatorial staff feel that exhibitions should become more selective, be mounted for a longer period, and more galleries could be used for the exhibition of works within the collection, including contemporary art. A more flexible approach to openings should be considered with major openings being Friday evenings, with other exhibitions having early evening previews or just being put on view without an opening. All such consideration by the Trustees and staff will help further establish the policy and programs proper for the Corcoran.

Other current improvements in the Gallery include the completion of the front office; the membership lounge; and the moving of the reception desk to the top of the stairs, enhancing the appearance of the entrance foyer and giving additional security to the atrium. All changes which give improvement in both function and appearance of the Gallery.

With the consolidation of security and maintenance under one supervisor, there has been a reduction in personnel and an improvement in both areas. The maintenance crew is now in the process of a thorough cleaning of the Gallery with renovation and janitorial activities becoming increasingly evident in the physical appearance of the Gallery.

As far as security is concerned, the Mellon fund has been expended. In fact because of over commitment by the previous administration there appears to be a slight excess of expenditure. The Comptroller and Auditor are being asked for a final account. The security equipment has been installed and is operative but will need an additional guard to operate. Consideration needs to be given now to a report to the Mellon Foundation as to the implementation and use of the security equipment. Already the Gallery has an improved standing with the new insurance agents, Huntington Block, who are holding regular meetings with Gallery personnel to further improve safety and security.

Financially the Gallery will be operating this year on a deficit budget as prepared by the Finance Committee and approved by the Trustees in September. Changes have taken place in the Office of the Comptroller with the appointment of a new comptroller, Mr. Charles Grunewald. An audit is taking place and during the transition and audit the Office of the Comptroller is unable to present the normal monthly reports. However the audit will be forthcoming in November and by the end of the year the new comptroller should be

able to present monthly reports and give the facts and figures necessary to the Director and the Trustees.

The Development Committee of the Trustees has been most active, with frequent meetings on various aspects of development, including membership, corporate giving, and federal and Bicentennial funding. The latter two possibilities are being explored yet the present state of the nation is not sympathetic to any additional government appropriations. Nevertheless, although not an immediate answer, federal funding will be further explored by the Director, as will further matching grants from the National Endowment for the Arts, which is showing increasing interest in and support of the Corcoran. The Development Committee will continue to consider ways of increasing membership and contributions to the Corcoran.

The Women's Committee continues to be very active in their support of the Corcoran and in their activities within the Gallery and School. Two successful events organized by the Women's Committee were the Charles Guggenheim Film Show and the VCAM. In fact the Gallery also acted as host to the Northeast Museum Conference. Along with other lectures and events, including a reception by Ford's Theatre and the Air Transport Association, the two months have been extremely active. The staff who are overworked and underpaid continue to be dedicated in their loyalty and commitment to the Corcoran.

Other than finances and increased income, the areas of major concern in the Gallery needing full consideration over the coming months include: storage, security, special education, staff manual, and the physical needs of the building, including climate control and specific maintenance. Probably most important, both for the Gallery and School, will be accreditation, which will need increasing consideration by the Trustees. Of course, accreditation will be different in every way for each institution, yet will become very important for the future of the Corcoran.

The various department reports for September/October 1973 reflect the many activities of the Gallery and the School.

In the School, registration remained steady and reached the estimated figure. The programs continue to be improved as did the reputation and recognition of the School. The most important achievement was Mr. George Culler's recommendations to the National Association of Schools of Art that the School be granted candidacy status and Division I membership. The implications of this are being fully considered by the Art School Committee.

Roy Slade
Director/Dean

CORCORAN

GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

CURATORIAL REPORT

September - October, 1973

Phone calls: 27 asking for financial appraisal of art work
90 asking for information on artists

Appointments: 14 scholarly visits
10 old art works brought in for inspection
23 artists' work viewed for exhibition consideration

Letters: 90 inquiries about the collection
35 inquiries about traveling exhibition service
31 job applications
9 works of art offered for sale

Volunteers: Peggy Amsterdam, intern from George Washington University,
working on Barye bronzes, in occasionally
Pam Creighton, from Madeira School, general office work,
in one day a week
Becky Lescaze, organized exhibition card file and
catalogues, now working on library, in 2 mornings a week
Mrs. Lewis, general office work, in 1 morning a week

Library: Card file alphabetized
Publications received: 80 calendars & bulletins
400 books & catalogues
18 magazine subscriptions (see attached)
Book purchased: Exhibition Record of the National Academy
of Design, 1861-1900, 2 volumes

Historical material relating to the Corcoran is being collected
for the December exhibition.

The Paul Jenkins traveling exhibition was in Santa Barbara during
September and is now in Indianapolis.

National Endowment for the Arts: Work has been done on exhibition
grants and on the 1971 unfinished report

Committee on Works of Art: Preparation made for the November 6 meeting

cont.

CORCORAN

GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

Curatorial Report, Sept. - Oct., 1973 - cont.

Exhibitions

- September-October: Ed Love Sculpture
Golden Age of Antwerp
Nancy Rexroth Photographs
Emmet Gowin Photographs
Tribute to Franz Bader
Modern American Prints
Leon Berkowitz Paintings
David Hayes Sculpture
- In progress: Tom Green
Kurt Kranz
Neil Maurer Photographs
Joan Miro
- Preparation for
and in negotiation: Pat Steir Painting
Three New York Artists
Bob Stackhouse Sculpture and Drawings
Reality and Trompe l'oeil
Robin Hill Birds
Thomas Doughty Retrospective
Jacob Epstein Sculpture (extensive catalogue)
Washington Figurative Painters
Corcoran in Photographs
Sheila Isham
Olitski
Mark Power
Anne Truitt
Eleanor Dickinson (traveling, also)
ULAE
- Reinstallation of the permanent collection:
structural changes
redecorating the Mantle Room
cushions for benches
catalogue
restoration of art works and frames

CORCORAN

GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

Date - November 1, 1973

Corcoran Collections and their breakdown:

I. Total number of American collection - 4765 objects

- 1) Paintings : 781
- 2) Sculpture : 244
- 3) Watercolors : 160
- 4) Drawings : 635
- 5) Pastels : 32
- 6) Furniture, decorative arts, medals : 191
- 7) Prints : 2616
- 8) Photographs : 106 (Additional pieces yet to be accessioned - Muybridge and Wheeler)

II. By Chronological Periods:

- 1710 - 1830 - 65 paintings
1830 - 1850 - 53 paintings
1850 - 1870 - 100 paintings
1870 - 1910 - 180 paintings
1910 - 1945 - 185 paintings
1945 - 1973 - 259 paintings

(Figures are not readily available for the other media but it is suggested that the above proportions would hold for sculpture and works on paper.)

III. Total number of European collection - 1058

- 1) Paintings : 339
- 2) Sculpture : 152
- 3) Watercolors : 23
- 4) Drawings : 29
- 5) Pastels : 13
- 6) Furniture and decorative arts (figurines, candelabra, clocks, andirons, garniture, etc..) : 98
- 7) Prints : 79
- 8) Musical instruments : 8
- 9) Tapestries and rugs : 58
- 10) Laces : 54
- 11) Majolica : 125
- 12) Tin glaze earthenware (Delft ware) : 45
- 13) Enamelware : 35

IV. Comparative totals - American collection

Total up to the end of 1971 - 4566

Total up to the end of 1973 - 4765 (Increase of 199 objects)

V. Total number of objects (European and American) in Corcoran collections-
5823

CORCORAN

GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20005 telephone (202) 638-3211

November 8, 1973

Registrar's Report for September and October 1973

Total number of items handled for exhibitions: 531

Loans that have gone out to other institutions: 8

Loans that have been committed to other institutions: 0

Loans that have been returned to Gallery: 3

Gifts accepted: 0

Gifts pending consideration of Committee on Works of Art: 8

Insurance costs: \$364.46

Damage to loans and collection: 0

Return of loans to gallery: 57 (mostly from Gene Baro)

Photography: completed orders: 4 transparencies
38 8 x 10" glossies

disbursements: \$83.75

Income: \$621.00

Profit: \$537.25

CORCORAN

GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

November 13, 1973

EDUCATION DEPARTMENT REPORT

September - October, 1973

PROGRAMS

The following programs began in the fall of 1973.

Docents: 48 active docents. Mrs. William Barton is docent chairman for 1973-74. 14 new docents have joined the program.

Docent Manual - The docent manual was rewritten and given to each docent. It contains materials about the organization of the program and the gallery, as well as the responsibilities of the docents. Written training material is added throughout the year.

Training - During the month of October, 5 days of training on the permanent collection and special exhibitions were given. (see attached schedule)

Supplements - On October 31st, the docents visited the DuChamp show at the Philadelphia Museum as supplementary training.

Kreeger House - Mr. and Mrs. David Lloyd Kreeger gave the docents a preliminary tour of their house. In September, the Corcoran docents were guides when the Kreegers opened their collection to select public.

Docent Luncheon- In September, the docents met at Mrs. Porter W. Stone's house for their annual fall luncheon.

Tours - Tues. -Fri. tours were given beginning October 9th.

Sunday Children's Workshops:

On alternate Sundays, beginning October 7th, 2 sessions

PROGRAMS

Sunday Children's Workshops - continued

of a mixed-media workshop were held for children ages 4 -10. Charges were 75¢ for members and \$1.25 for non-members. This year the instructor, Anne Bingham, is assisted by two volunteer assistants, Grace Clipper and Evan Gaines.

Wednesday Gallery Talks:

These informal talks in the gallery were attended by office workers in the area on their lunch hour. (See calendar for specifics.) They began on October 3rd. Attendance for October was 165 persons, the highest monthly attendance to date.

Intern Program:

Two undergraduate students from George Washington University and Trinity College and one graduate student were accepted as interns for the Fall semester. They receive credit for training and working in the Education Department.

D.C.E.C.:

The Education Department represented the Corcoran Gallery of Art by working up and supervising a 2 day children's art project for the District of Columbia Bicentennial Celebration held on October 21-22 at the ellipse. Several hundred children and accompanying parents participated in mural painting, body portraits and constructed house painting. The Corcoran School of Art also participated in this event.

Other Education Department Projects:

Monthly mailings - 1,000 calendars were sent to area schools in September and October.

Flyer - Temporary brochures with information on educational programs and visits to the gallery were designed, printed and mailed to area schools and all interested persons.

PROGRAMS

Other Education Department Projects - continued

Information Sign - Information signs on weekly gallery programs and events were made and placed in the entrance of the gallery.

Education Department Report
October - September, 1973

EDUCATION DEPARTMENT STATISTICS ----- September-October '73

1. Docent Weekday Tours (individual attendance): 996

	SEPT	OCT
Elementary		447
Junior High	25	152
Senior High	6	115
College		97
Adult	35	119
Monthly Totals:	66	930

(Docent-led tours began October 9, 1973; September tours were given by education staff.)

2. Other Programs** (individual attendance):

a. Children's Sunday Workshops-----	37
b. Gallery Talks-----	165
	<hr/>
	202

3. Total: 1,198

All persons visiting the Corcoran under Education Department programs, September through October, 1973.

** Some programs did not begin until November.

Sunday workshops began October 7th.

Gallery talks began October 3rd.

DOCENT TRAINING - FALL 1973

			New Docents	Returning Docents
OCT.	1st Mon.	A.M.	Business Mtg. Director's Address Intro. to Gallery	Same Same Antwerp Show
		P.M.	Ed Love Lecture	Ed Love Lecture
OCT.	8th Tues.	A.M.	Conservation Lab. Print Workshop	No training
		P.M.	Intro. to Collection	No training
OCT.	15th Mon.	A.M.	Portraiture 18 & 19 C. Ellen Miles, N.P.G.	Same
		P.M.	Rehanging Perm. Col. Berkowitz Show	Same Same
OCT.	23rd Tues. (no tours)	A.M.	Kranz, Green, Maurer, & Miro (10/24 - 11/25)	Same
		P.M.	Background on Amer. Cultural History	Optional: sign-up
OCT.	29th Mon.	A.M.	19th C. Perm Col. Dr. Williams Director Emeritus	Same
		P.M.	Tom Green Lecture	Same
NOV.	5th Mon.	A.M.	20th C. to pre-WWII	Workshops: Print Design Game (bring smock)
		P.M.	Tour Techniques Elementary Level	Optional: sign up
NOV.	12th Mon.	A.M.	N.Y. Artists; Stack- house (11/7 - 12/9?)	Same
		P.M.	20th C. - post WWII Andrew Hudson	Same
NOV.	19th Mon.	A.M.	European Collection	Same
		P.M.	Tour Techniques - High School & Adult	Same

SPECIAL EDUCATION PROJECTS DEPARTMENT

REPORT ON ACTIVITIES FOR THE MONTHS OF SEPTEMBER AND OCTOBER 1973

The Special Education Projects Department has continued to provide workshop services for community organizations. During the months of September and October of 1973, the department has provided services for the D.C. Department of Corrections at the Lorton Youth Center No. II and teacher workshops with the Advisory and Learning Exchange. In addition to these workshops, the department has provided personnel and planned activities for the Black Arts Festival. Mr. David Stephens, who is the director, of the Special Education Projects Department, is regional talent coordinator for the festival.

Below is an outline of workshops, department personnell and number of people serviced by the department during the aforementioned time.

September 1973:

Department Personnell: 1-director, 1-coordinator and 3 artist educators.
(three full-time employees)

Workshops at the Lorton Youth Centers:

WORKSHOP	INSTRUCTORS	AVERAGE MONTHLY ATTENDANCE
Printmaking	Percy Martin	25
Painting and drawing	Van W. Carney	10
Ceramics and Sculpture	Robert Dubourg	8

WORKSHOPS FOR PUBLIC SCHOOL TEACHERS

WORKSHOP	INSTRUCTOR(S)	AVERAGE MONTHLY ATTENDANCE
PRINTMAKING	PERCY MARTIN	(one week long workshop involving 25 teachers)

October 1973 Workshops:

Department Personnell same as previous month.

WORKSHOP	INSTRUCTOR(S)	AVERAGE MONTHLY ATTENDANCE
Printmaking	Percy Martin	25 residents of Youth Center No. II.
Painting and drawing	Van W. Carney	10 " " " "
Ceramics and Sculpture	Robert Dubourg	8 " " " "

Teacher Workshops

Printmaking (Saturday A.M.)	Percy Martin	15 teachers per Saturday starting October 6, 1973
Loft Building	Paul Goland**	October 17, 1973-18 teachers
Halloween Workshop Stagecrafts	Lila Hotchburg*	October 24, 1973-22 teachers

* Consultants

Other departmental activities: National Association of Museums and Cultural Organizations: We are working on a directory of minority and cultural organizations within the United States and researching the history of cultural organizations(minority) in order to put together a publication on this information. Also, the department assisted in the registration, the selection and hanging of work in the local exhibition of the Black Arts Festival.

During the month of October, the department was granted \$7,000 by the D.C. Commission on the Arts, to continue with its teacher workshops.

MEMBERSHIP

	<u>1972</u>	<u>1973</u>
<u>September</u>		
Total		2,638
Renewed/New	113	103
Income	\$2,370	\$1,605
 <u>October</u>		
Total	2,297	2,722
Renewed/New	117	111
Income	\$4,045*	\$2,090

* Includes \$1,500 in three corporate yet to renew.
(Air Transport, IBM Inc., Lawford Assoc.)

ATTENDANCE RECORDS

September-October, 1973 as compared to September-October, 1972

September, 1973

<u>Paid</u>	<u>non-paid</u>
-------------	-----------------

3,683	4,651
-------	-------

TOTAL: 8,334

September, 1972

<u>Paid</u>	<u>non-paid</u>
-------------	-----------------

3,991	2,425
-------	-------

TOTAL: 6,416

October, 1973

<u>Paid</u>	<u>non-paid</u>
-------------	-----------------

3,366	3,416
-------	-------

TOTAL: 6,782

October, 1972

<u>Paid</u>	<u>non-paid</u>
-------------	-----------------

2,767	2,081
-------	-------

TOTAL: 4,848

Note: These totals include Opening attendance.

CORCORAN

GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

REPORT FROM MAINTENANCE AND SECURITY: Sept.-Oct. 1973

GALLERY

1. In Gallery 53, the walls were covered with 1/2 drywall and painted. All receptacles were rewired.
2. The membership room was planned and decorated.
3. On the second floor, galleries 62, 64, 65, 66, 68, 70, 71, 72, 73, 74, 76, and 79 had their floor sanded and refinished.
4. In Gallery 65 and 69, the old ceiling was removed and partitions were built between galleries 64 and 65, and between 67 and 68. In gal. 65 and 68, the old light fixtures were rewired and reactivated.
5. Galleries 65 and 68 were completely repainted.
6. The boardroom Director's office was painted and decorated.
7. All electrical outlets were rewired in the back hallway of the Clark wing.

SCHOOL

1. New electrical circuits for air-conditioning were installed in Studios I and Ia.

SCHOOL LIBRARY

1. Two magazine racks were built.
2. A storage room with cabinets and shelves were built to hold the slide and film projectors.

DUPONT CENTER BRANCH

1. Plumbing code violations were repaired and completed.
2. Several electrical code violations were rectified and the necessary rewiring was completed.
3. Repairs were made on the chimney, the railing, the metal steps, and flashing.

CORCORAN
GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

ACTIVITIES IN THE GALLERY DURING SEPTEMBER AND OCTOBER 1973

12 exhibitions

3 member's openings

12 lectures

1 concert

4 dinner receptions

3 luncheon receptions

several meetings of the Trustees and the Docents

Gallery Shop
Monthly Report
September, 1973

External Sales	\$4,363.24
V.A. Sales	<u>25.00</u>
Total Sales	\$4,388.24

Average per day (26 days)	\$168.79
Average, August, 1973	\$158.96
Average, September, 1972	\$117.86

This is the first report on the new Gallery Shop account. We have received \$5,000 as a "starter" from the Gallery. At the end of the month, therefore, our assets were

Sales	\$4,388.24
"Starter"	<u>5,000.00</u>
Total	\$9,388.24

Our purchases (all bills paid up to the end of September, except a few which were returned to creditors for clarification) amounted to \$1,855.53.

Salaries for September amounted to \$1,756.76. This figure is high, because it included additional salary for Miss Sweeney for unused annual leave, as well as two days' overlapping salaries for Miss Sweeney and Mrs. Muehlenbachs, her successor.

Expenses, then, for September were

Purchases	\$1,855.53
Salaries	1,756.76
D.C. Sales Tax	<u>219.41</u>
Total	\$3,831.70

Our profit for the month was

Sales	\$4,388.24
Expenses	<u>3,831.70</u>
Profit	\$ 556.54

The sum of \$5,000, allocated to us at the beginning, is still intact.

CORCORAN GALLERY OF ART
1973

Press Coverage - September and October

	Reviews by art critics (includes book review)	Brief references to CGA; Photographs with no written article	Social events, Trustees, Director, Faculty, School	Total Items
The Washington Post	Sept.=2 Oct. =1	Sept.=0 Oct. =0	Sept.=0 Oct. =2	Sept.=2 } Oct. =3 } 5
Star-News	Sept.=6 Oct. =1	Sept.=3 Oct. =1	Sept.=2 Oct. =2	Sept.=11 } Oct. = 4 } 15
Magazines and Monthly Publications	Oct.= Art Gallery	Sept.= Memo Oct.= Bulletin	Sept.= Economist Oct.= A.U. ad	Sept.=2 } Oct. =3 } 5
Radio	WTOP-News: Sept., Oct.			Sept.=1 } Oct. =1 } 2

CORCORAN EVENTS AND OUTSIDE EVENTS

SEPTEMBER

- | | |
|------|---------------------------------|
| 25th | INSURANCE ADVERTISERS RECEPTION |
| 26th | FORD'S THEATRE RECEPTION |

OCTOBER

- | | |
|------|---------------------------------------|
| 1st | Ed Love Lecture |
| 7th | Jazz Concert |
| 9th | NATIONAL SYMPHONY ORCHESTRA RECEPTION |
| 11th | An Evening with Franz Bader |
| 14th | Ida Fox Poetry Reading |
| 15th | Kurt Kranz Lecture |
| 25th | CHARLES GUGGENHEIM LECTURE |
| 29th | Tom Green Lecture |

NOVEMBER

- | | |
|---|------------------------------------|
| 1 | NORTHEAST MUSEUM CONFERENCE DINNER |
| 2 | VCAM LUNCHEON |
| 5 | Bernard Kirschenbaum Lecture |
| 9 | Visual Communications Conference |

CONSERVATION LABOARTORY - SEPTEMBER AND OCTOBER, 1973

	<u>Hours</u>	<u>Cost</u>
LAKE NEAR LENOX, MASS. - M. Oddie - Accessions No. 69.18	59.75	\$ 597.50
PORTRAIT OF THE ARTIST - Sidney Dickenson - Accessions No. 16.5	8.00	80.00
EVENING-LORETTE - George Fuller - Accessions No. 00.6	1.75	17.50
IN MEMORIUM - E. Vedder - Accessions No. 59.23	28.50	285.00
THE UMBRIAN MOUNTAINS - A. B. Davies - Accessions No. 28.8	57.00	570.00
MOUNT CORCORAN - Bierstadt - Accessions No. 78.1	91.75*	917.50*
MERCY'S DREAM - D. Huntington - Accessions No. 92.75	.50	5.00
JOSEPH GALES - Samuel F.B. Morse	1.00	10.00
A PASTORAL VISIT - R. N. Brooke - Accessions No. 81.8	3.50	35.00
RIVER LANDSCAPE - Metcalf - Accessions No. 65.29	7.00	70.00
SPRING LANDSCAPE - Twactman - Accessions No. 41.26	16.00	160.00
BEN FRANKLIN - Joseph Wright - Accessions No. 85.5	18.00	180.00
JOHN HANCOCK AND HIS WIFE - E. Savage - Accessions No. 48.8 This painting was restored, under supervision, by volunteer help.	3.00	30.00
THE DISPUTED SHOT - J. M. Stanley - Accessions No. 69.5	3.50	35.00

CONSERVATION LABORATORY - SEPTEMBER AND OCTOBER, 1973

	<u>Hours</u>	<u>Cost</u>
Miscellaneous:		
Berkowitz Exhibit	1.00	\$ 10.00
Frame Repair	.50	5.00
Gallery Examinations	5.50	55.00
Photography	1.50	15.00
Framing	1.00	10.00
Laboratory Work	1.00	10.00
Records	5.00	50.00
Corcoran Gallery of Art	223.00	\$2,230.00
Women's Committee	91.75	917.50
Total	314.75	\$3,147.50

FINANCES

Comptroller

A new Comptroller, Mr. Charles Grunewald, was appointed in October and took up duties at the end of that month.

Audit

Mr. Ray McGivern and his staff commenced the audit in October.

Financial Report

Due to the change in the Comptroller's Office and the audit, Mr. Albarado could not present a monthly report. However, Mr. Albarado and Mr. Grunewald state that a report for the first quarter, September, October, and November, will be ready just after the end of November. The statement will give a year to date account for the first quarter. The Director suggests that the Comptroller and Treasurer meet together at that time to discuss the outstanding bills reference the security system and Mellon fund.

Mellon Fund

There are still outstanding bills of \$12,000 owed Mosler and \$6,000 to Wackenhut for the installation of the security equipment. The Director has asked the Comptroller and Auditor for a final account on the Mellon expenditures. That statement plus the report is needed as soon as possible.

Cash Flow

At the moment, because of tuition from the School, Corcoran income has been able to cover expenditures to date. However, cash will be needed before the end of the year to cover expenditures.

CORCORAN SCHOOL OF ART REPORT

SEPTEMBER, OCTOBER 1973

TABLE OF CONTENTS

	<u>Page</u>
GENERAL REPORT	
ENROLLMENT.	1
FACULTY	1
VISITING ARTISTS	1
ADMINISTRATIVE CHANGES	1
WOMEN'S COMMITTEE	2
ACTIVITIES OF THE SCHOOL STAFF	2
FEDERAL AID FOR STUDENTS	2
PUBLICATIONS	3
STUDENT COUNCIL	3
EVENTS	3
EXHIBITIONS	3

GENERAL REPORT FROM ASSISTANT DEAN, PETER THOMAS

The art school began its 89th year with a visit from Mr. George Culler, President of the National Association of Schools of Art and President of the Philadelphia College of Art. The purpose of the visit was to determine whether or not the Corcoran School met the standards of Division I membership in NASA. Mr. Culler submitted his report to the Commission on accreditation assembled at the annual NASA Directors' meeting this October in Seattle, Washington. Roy Slade, Dean of the School, attended the meeting as the Director of Division III schools, the Corcoran's previous membership category. The school was accepted into Division I as a candidate for Division I on a 5-year probationary basis. During this time the School may apply for formal membership. Meanwhile the School, as a Division I member is eligible to apply for Federal aid and has the distinction and benefits of being listed among the nation's finest.

In order to later qualify for full membership the Culler report lists 5 recommendations for improvement. These are in Enrollment, increasing the size of the full-time student body; Faculty Salaries, raising the middle and upper salary ceilings; Sculpture facilities, adding space and equipment; Administrative structure, redistributing responsibilities in line with an expanded full-time program; Non-studio classes, reassess the liberal arts course offerings if degree is to be awarded.

The School is extremely proud of its attainments and recognition reflected in achieving Division I candidacy status. It will study carefully the Culler recommendations and move toward full membership within the 5-year period.

The Art School Committee which has traditionally played a vital role in the development of the school, met and adopted a program directed toward internal development of the school. Subcommittees will be involved in:

1. Policy and Programs

Assessment and input into development of programs, particularly non-studio and academic programs.

2. Student Affairs

Involvement with students on both academic and social levels. Helping the students with social activities, fund-raising for scholarships, opening of exhibitions. The Dupont Center. Community activities.

3. The Faculty

Art School Committee concern for the needs of the faculty. Faculty benefits. Pension and retirement. Social activities.

4. Finance

Budget development. Five and ten year projections. Financial needs. Sources of income.

5. Future Development

Development of programs and policy. A new building. Increasing the endowment. The future.

Continued involvement of the ASC in the progress and development of the school assures the institution of outstanding objective advice and reassures the school of the interest and concern held by the Trustees.

Within the school, concern for programs parallels concern for individuals. Students at Dupont Center install weekly single-artist shows in the downstairs gallery. Group shows from different classes are hung regularly in the main school. Certain curriculum changes have strengthened the first two years of the full-time program and better prepare students for the decision to enter Fine Art or Visual Communication. Faculty continue with their own work in preparation for the many exhibitions scheduled this year. The Faculty Association has indicated a desire to make a constructive contribution to school beyond its classroom responsibility.

Peter Thomas
Assistant Dean

CSA REPORT - Sept. - Oct. 1973

ENROLLMENT, 1973 FALL SEMESTER

1032 Corcoran registrations (485 students) and 386 George Washington University registrations (335 students), a total of 1418 registrations. There are 387 students enrolled in the part-time program, 98 enrolled in the full-time program, with the 335 George Washington students, a total of 820 students. This compares with 1408 registrations and 789 students in the fall semester 1972. Saturday School registered 149 adults and 64 young people for a total of 214 registrations, compared to a total of 228 registrations in the fall semester 1972.

FACULTY - FALL 1973 (Day & Evening)

Leon Berkowitz; Barbara Brent; Joseph Cameron; William Christenberry; Gene Davis; William Dutterer; Mary Beth Edelson; Robert Epstein; Eugene Frederick; Gary Glover; Thomas Green; Sam Holvey; Andrew Hudson; Paul Kennedy; Blaine Larson; William Lombardo; Ed McGowin; Mike Mitchell; Christopher Muhlert; Robert Newmann; Ramon Osuna; Jack Perlmutter; Fred Pitts; Mark Power; Barbara Price; Max Protetch; Kaywal Ramkissoon; Paul Reed; Berthold Schmutzhart; Rona Slade; Robert Stackhouse; A. Brockie Stevenson; Joseph Taney; Peqer Thomas; Elliott Thompson; Gene Theroux

FACULTY - SATURDAY SCHOOL

Judy Bass; Mercedes Bender; Barbara Brent; Eleni Demetriou; Gene Frederick; Paul Kennedy; Bill Newman; Phil Pelino; Rosemary Wright; Ken Young

VISITING ARTISTS AND LECTURERS FOR SEPTEMBER AND OCTOBER

The following artists visited the school and spoke to the students both in the studios, the Corcoran Gallery and the auditorium: SEPTEMBER - Agnes Dennes; Emmet Gowin; Ed Love; Mrs. Jefferson Patterson; Nancy Rexroth. OCTOBER - Francis Barth; Lee Friedlander; Tom Green; Kurt Kranz; Bernard Kirschenbaum; Neil Maurer; Fred Pitts; Harvey Quaytman; Charles Schoengrund.

ADMINISTRATIVE CHANGES

Mrs. Anne Hammett was hired on a part-time basis to be a receptionist for the school. Miss Ann Purcell was hired to work on a part-time basis to do general office duties and assigned tasks.

WOMEN'S COMMITTEE

The Women's Committee of the Corcoran Gallery of Art allocated \$5,000 to the school for the purchase of photo-silkscreen equipment; renovations in studio space were made over the summer. Through the generous gift of the Women's Committee, photo-silkscreening facilities have become available for the Fall semester '73.

The Women's Committee also allocated \$3,000 toward school scholarships for the academic year 73-74.

The October meeting of the Gallery Women's Committee was held in the Dupont Center Gallery. Assistant Dean, Peter Thomas, discussed the Dupont Center program with the Women's Committee and conducted a tour of the facilities for interested members.

ACTIVITIES OF THE SCHOOL STAFF

From October 15 to 19, Dean Roy Slade, attended the National Association of Schools of Art Board of Directors' meeting in Seattle as Director of Division III Schools.

During the month of July, Academic Assistant to the Dean, Gwendolyn H. Goffe, attended the Harvard Business School Institute in Art Administration.

During the week of October 15th, Assistant Registrar, Kathleen Manley, attended the Student Financial Aid Training Program in Port Deposit, Maryland.

On October 26th, Dean Roy Slade, Assistant Dean, Peter Thomas, and Academic Assistant to the Dean, Gwendolyn H. Goffe visited the Philadelphia College of Art to discuss the development of recruiting programs and liberal studies at the Corcoran School of Art.

FEDERAL AID FOR STUDENTS

One of the immediate ramifications of the School's Division I membership in the National Association of Schools of Art is that the School is eligible to apply for federal funds for students. The School is presently completing the Office of Education's institutional application to participate in Federal student financial aid programs for a November 28th deadline. The programs covered by this application are the college work-study, national direct student loan and supplemental educational opportunity grant programs. Nationally, the President's budget for 1974-75 contains a request for the operation of the college work-study program only. However, the House of Representatives has passed a bill which provides funding for all three programs. Naturally, the amount of funding the Corcoran eventually receives will depend upon

the appropriation finally passed by Congress and approved by the President.

PUBLICATIONS

A Student Handbook for Corcoran full-time students was published and distributed this September. The handbook covered a wide range of topics including school programs, health services, emergency information, recreational and opportunities in Washington and helpful maps and charts. This is the first time that a handbook was published in book format and was well-received by the students.

STUDENT COUNCIL

Student Council elections were held on October 9th and 10th. As the only candidate, Thomas Ashton was elected President for the academic year 1973-74. As President, he appointed Elizabeth Williams to serve as Secretary-Treasurer. On October 31, the Student Council sponsored a Halloween Dance for the entire student body.

EVENTS

Corcoran students, faculty and administration staff participated in the District of Columbia Bicentennial City Celebration October 21 and 22. Students created participatory projects and sculptural pieces designed for the outdoor space.

EXHIBITIONS

Dupont Center Gallery

Exhibitions in the Dupont Center Gallery began officially on the first of October. The following students exhibited in October: Wayne Attaway; Thomas Ashton; Stephen Kurvant.

School Gallery

Sept. 5 - 14	Summer photography class group exhibition
Sept. 14 - 21	General School Show

Sept. 21 - Sept. 28	2nd year full-time program - collage exhibition
Sept. 28 - Oct. 5	Frontier nursing photography by Mrs. Jefferson Patterson
Oct. 5 - Oct. 19	Typographic letter-form projects
Oct. 19 - Oct. 26	Photography exhibition - David Jones, Lia Oakerson, Diane Leveil
Oct. 26 - Nov. 2	Group Ceramic Exhibition